

My Schedule Planner Guide

My Schedule Planner is the program used plan your schedule, register for courses and change your schedule, during registration.

- Students can see all possible schedules for their desired course list
- Students can bypass creating all possible schedules and create a schedule by CRN (*Course Registration Number*)
- Students can add courses by CRN to an existing schedule (*Hint: Useful for adding courses with the same number/different sections*)

Tips

1. *Chrome or Firefox are preferred browsers*
2. *If you have trouble, clear your browser history and relaunch before attempting to use My Schedule Planner.*

To see all possible schedules

Create Schedule

Course Status: Open & Full (Recommended) | Change | Levels: All Levels Selected | Change
Term: Fall 2021 | Change | Instruction Modes: All Instruction Modes Selected | Change
Parts of Term: All Parts of Term Selected | Change

Instructions: Add desired courses and breaks. Click Generate Schedules button!

Courses: + Select Course | Breaks: + Add Break

Schedules: Generate Schedules | Advanced Options | View Schedules

You must select at least one course before generating schedules.

1. Select Courses
2. Generate Schedule



3. View



Schedules: Generate Schedules | Shuffle | Advanced Options | View Schedules

Generated 225 Schedules

View Schedule 1	200-ARH-01, 112-BIO-01, 101-PSY-05, 100-SOC-07
View Schedule 2	200-ARH-04, 112-BIO-03, 101-PSY-03, 100-SOC-07
View Schedule 3	200-ARH-04, 112-BIO-03, 101-PSY-03, 100-SOC-04
View Schedule 4	200-ARH-04, 112-BIO-03, 101-PSY-03, 100-SOC-01
View Schedule 5	200-ARH-04, 112-BIO-03, 101-PSY-03, 100-SOC-05

Potential Schedule for Fall 2021

You are viewing a potential schedule only and you must still register.

Warning: This schedule includes classes on more than one campus - be sure there is ample travel time between classes.

Status	CRN #	Section	Subject	Course	Seats Open	Day(s) & Location(s)	Campus	Credits
Not Enrolled	145	04	ARH	200	-2	ONLINE ASYNC	Off campus extension site	3
Not Enrolled	2270	03	BIO	112	0	MR 12:30pm - 1:45pm - CSB 001	Main	3
Not Enrolled	1633	03	PSY	101	0	TF 11:00am - 12:15pm - CSB AUD	Main	3
Not Enrolled	2250	07	SOC	100	0	MR 9:30am - 10:45am - LC 113	Main	3

4. Send to Cart
(You can still edit the cart before you register.)



Cart for Fall 2021

CRN #	Section	Subject	Course	Instructor	Day(s) & Location(s)
145	04	ARH	200	Mainzer, Jan	ONLINE ASYNC
2270	03	BIO	112	Rosenthal, Jonathan H.	MR 12:30pm - 1:45pm - CSB 001
1633	03	PSY	101	Wood, Ashley M	TF 11:00am - 12:15pm - CSB AUD
2250	07	SOC	100	Atterberry, Adrienne Lee	MR 9:30am - 10:45am - LC 113

5. Register

To create schedule by CRN

Register by CRN without going through schedule generation. Enter desired CRNs (separated by a comma).

You haven't registered for any Spring 2021 classes yet.

Start Planning Now

Find courses you wish to take for the upcoming term and block out times you don't want classes.

Plan Current Schedule

OR

Enter CRN Register

Add *, * comma for multiple adds (e.g., 1234, 1200)



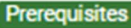
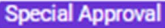


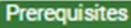
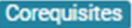

Duplicate course error? To add courses with the same course number but different sections (e.g. MUS399/01 and MUS399/02), obtain permission for both sections and use CRN to register.

Add one or more courses to an existing schedule

If registered, click the **Current Schedule** tab and enter one or more CRNs to the schedule

My Current Schedule for Fall 2021

Add *, comma for multiple adds (e.g., 1234, 1200)

	CRN #	Status	Section	Subject	Course	
 	405	Enrolled	01	BIO	320	Reink
						
 	560	Enrolled	06	CHE	306	Folmer-An
						

Schedule Changes

Adding and Dropping Courses

My Current Schedule for Fall 2021

CRN #	Status	Section	Subject	Course	Instructor	Day(s) & Location(s)	Credits	Campus
475	Enrolled	01	BUS	546	Dalgic, Orkunt M	ONLINE ASYNC	3	Off campus extension site
446	Enrolled	01	BUS	589	Lin, Jun	ONLINE ASYNC	3	Off campus extension site
							6	

1. Select your current Schedule
2. Select Edit or Drop



3. Select the option from the drop down

Edit or Drop Classes for Fall 2021

Course	Section	Class Settings	Registration Status
BUS-546	01		Enrolled
BUS-589	01		Enrolled

4. To add a specific course by CRN, go to the **Current Schedule** tab, select register by CRN

OR

4. To add classes by creating possible schedules, follow the directions to "Create Schedule"